



04/26/16 international UNESCO-day

**Our guiding principle**  
**Limeschule**  
**important as an individual**  
**strong as a community**

This guide was approved from all school committees in 2017 and is valid for everyone. (Schulkonferenz 07.06.2017)

# Guide

You are a human as I am.  
You let me finish speaking.  
I listen to you.


As Limeschule  
we want to pave the way  
for learning successes



Organisation  
der Vereinten Nationen  
für Bildung, Wissenschaft  
und Kultur



**Limeschule Idstein**  
UNESCO-Projektschule  
seit 2016

<h1>Welcome</h1>	<p><b>Every student is welcome.</b>          Our common language is German.          Everybody who is on school grounds is dressed appropriately.</p> <p>If a pupil gets asked by a teacher to tell his/her <i>name, grade</i> and <i>teacher</i>, he/she gives a true answer.</p> <p><b>Persons not belonging to the school</b> have to inform the school administration about their presence. Unannounced visitors are not permitted on school grounds.</p>		<p>Teachers and students prepare themselves for the lessons. They have the material needed with them. Together they start the lessons on time.          Parents / legal guardians support their child in doing that.          Teachers and students both provide for a good learning atmosphere.          After consultation with the teacher, drinking during lessons is accepted.          Everybody remains in the classroom until the bell rings.          The teachers end the lessons.  <u>At the end of a lesson:</u> tables cleaned? Blackboard wiped? Lights switched off? Ground swept? Door locked?  <u>At the end of a school day:</u> windows closed? Chairs put up on the desks?          There are special rules for special rooms like laboratories.</p>	<h1>Lessons</h1>
	<h1>Schoolyard and breaks</h1>	<p>Everybody is obliged to keep the school itself and its toilets clean, as well as the school grounds and the surrounding neighbourhood.</p> <p>During long breaks, every student/pupil has to be on the schoolyard. Only justified exceptional cases allow a stay in the classroom. It is not allowed to remain on floors or in toilets.</p> <p>It is not permitted to leave the school grounds during breaks and lesson times.          Students of the “gymnasiale Oberstufe” are allowed to leave school grounds during breaks.          Students from grade 8 upwards, who have afternoon lessons, may leave school grounds if they have a permission signed by their parents, which is to be kept in each pupil’s individual file.</p> <p>Playing with basketballs is allowed only under supervision in the area around the baskets. Apart from that, only soft balls and table-tennis-balls are allowed.</p> <p>Waste has to be disposed of in the bins provided.</p>	<p>You can bring your mobile phones and other internet-capable devices on your own responsibility; however, they must be switched off when entering school grounds.          Upon teacher instructions internet-capable devices may be used in the “E-Phase” and “Sekundarstufe I” if their use is <b>limited</b> and serves the purpose of learning (no private use!)          Students of the “Q-Phase” may use internet-capable devices for learning purposes.  <b>Filming and photographing</b> is only allowed in school- and lesson related contexts. <b>Nobody may be filmed or photographed against his/her will</b> (sound and/or image).          Sound and video recordings may not be shared without the consent of the respective person(s).          With the registration (students), respectively upon entering the service (teachers, staff), everybody agrees that the school may create and use video and sound recordings for official documentation purposes.</p>	
<h2>What is forbidden...</h2>		<p>Everybody respects the property of others and the school. Everybody treats the property of others properly.          Damage must be reported (class teacher, administration).          If something gets broken, the person has to pay or repair the damage → “Schmierfink AG.”          If you bring your personal belongings, you do this <b>at your own risk</b>.          The school assumes no liability in case of thievery.</p>	<h1>Property</h1>	
	<p>Physical confrontations, aggressive behaviour, as well as a degrading and insulting use of language are forbidden.          Weapons, dummy weapons, laser pointers and the like, fireworks, drugs, alcohol, smoking, spitting, inhuman and/or contemptuous material, snowballs and chewing gums <b>are forbidden</b>.</p>			



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